

## Withdrawal Calendar / Refund and Assessment Schedule

Summer 2020

Students are responsible for knowing the refund and assessment schedule, and for paying tuition and fees. Faculty and staff using the tuition assistance benefit have a different schedule; see <a href="withdrawal-&-dropping classes">withdrawal & dropping classes</a>.

Session	Full Refund	No Refund, W Grade	Dean's Signature Required After	Last Day to Withdraw
Maymester May 11–29	May 12	May 13 – May 28	May 21	May 28
<b>A</b> June 1–July 2	June 4	June 5 – July 1	June 19	July 1
<b>B &amp; D (900+)</b> July 7–Aug. 7	July 10	July 11 – Aug. 6	July 27	Aug. 6
C June 1–July 24	June 8	June 9 – July 23	July 2	July 23
<b>D</b> June 1–Aug. 7	June 10	June 11 – Aug. 6	July 14	Aug. 6
<b>E</b> June 1–July 2	Through 2 <sup>nd</sup> day of class	3 <sup>rd</sup> day through last day of class	2 <sup>nd</sup> day through 3 <sup>rd</sup> day of class	Day before last day of class
<b>F</b> July 7–Aug. 7	Through 2 <sup>nd</sup> day of class	3 <sup>rd</sup> day through last day of class	2 <sup>nd</sup> day through 3 <sup>rd</sup> day of class	Day before last day of class
Augmester Aug. 3–20	Aug. 4	Aug. 5 – Aug. 19	Aug. 13	Aug. 19
BS1 May 26–July 2	May 29	May 30 – July 1	June 18	July 1
<b>BS2</b> July 6–Aug. 14	July 9	July 10 – Aug. 13	July 29	Aug. 13

**BVS (variable session)**: See the Summer 2020 section of our <u>special session calendars page</u> for class-specific dates.

## **How to Withdraw**

Summer withdrawals are unique: Students may withdraw from summer sessions separately. To withdraw from a summer session:

- 1. Complete the Office of the Registrar's withdrawal form.
- Read this publication and the withdrawal checklist for the possible impacts of withdrawing.
- 3. Use the calendar above to find related deadlines dates.

## **Requirements**

Students in Environmental Design, Music, Law and MBA require a dean's signature to withdraw from a session after the date marked in the "Dean's Signature Required After" column.

Students in Arts and Sciences; Business; Education; Engineering; Media, Communication and Information; and the Graduate School *do not* require a dean's signature to withdraw.

## **Deadlines**

Refer to the withdrawal calendar above for financial penalty periods, deadlines to withdraw without a W grade, dean's signature requirement dates and the last day to withdraw.

The last day to withdraw is always the day before the last day of class; the last day of class is reserved for finals.

## **Summer 2020 Withdrawal Information**

#### Withdrawal Procedure

#### Withdrawal Form

To officially withdraw from the university, submit an online withdrawal form (see Withdraw from the Semester).

#### Withdrawal Checklist

To ensure your withdrawal is complete, refer to the withdrawal checklist.

#### **International Students**

Consult with International Student & Scholar Services (303-492-8057, isss@colorado.edu) before you withdraw. Failure to do so could endanger your immigration status.

#### **Student Athletes**

Contact the <u>Herbst Academic Center</u> (303-492-6591) before you withdraw.

#### **Continuing Education (CE)**

If you're enrolled in only CE classes, contact CE (303-492-5148, ceregistration@colorado.edu) to withdraw.

# Students Ordered to Active Duty & Emergency Personnel

Contact the Office of the Registrar and provide a copy of your orders. See Withdraw from the Semester.

#### **Financial Information**

#### **Refund & Assessment Schedule**

Semester-specific withdrawal information is available in the resources sidebar on the Withdraw from the Semester page.

## **Tuition Dispute Process**

The <u>tuition dispute process</u> is available for students with extenuating circumstances. The deadline to dispute charges is the last day of classes. (Bursar's Office, 303-492-5381, bursar@colorado.edu)

## Federal Perkins Loans

Students with Federal Perkins loans or a short-term loan must complete the loan exit interview. (Student Loan Department, 303-492-5571)

#### **College Opportunity Fund**

If you withdraw by the drop deadline, your authorized COF hours will not be deducted from your lifetime hours. After the drop deadline, authorized COF hours will be deducted.

## Out-of-State Guaranteed Tuition Rate

Out-of-state students who withdraw from the term do not have their four-year guaranteed tuition period extended. (Bursar's Office, 303-492-5381, bursar@colorado.edu)

#### Financial Aid

You may be responsible for returning some or all of your funding. Contact the Office of Financial Aid (303-492-5091, <a href="mailto:financialaid@colorado.edu">financialaid@colorado.edu</a>) before you withdraw.

#### **RAs & TAs**

If you withdraw within the first 12 weeks of the term, your RA/TA appointment will be reversed and you'll be responsible for tuition charges according to the refund & assessment schedule.

## Faculty & Staff

Faculty and staff using the tuition assistance benefit should contact the Bursar's Office (303-492-5381, <a href="mailto:bursar@colorado.edu">bursar@colorado.edu</a>) before you withdraw.

## **VA Education Benefits**

If you're receiving veteran's education benefits, contact <u>Veteran & Military Affairs</u> (303-492-7322, <u>veterans@colorado.edu)</u> before you withdraw.

## **Housing Information**

#### **Residence Halls**

Notify your hall director and complete the checkout procedure within 48 hours of withdrawing.

### **Bear Creek**

Notify the Bear Creek office (303-735-2275) of your withdrawal.

#### **Family Housing**

Notify the Family Housing Office (303-492-6384) of your withdrawal and provide 45 days' notice before you move out.

#### **Residential Academic Programs**

Contact your RAP advisor to withdraw from the program.

#### **Student Activities**

#### **Athletic Tickets**

Purchased athletic tickets remain valid for the semester. To return tickets, contact the athletics box office (303-492-8337).

#### **CU Recreation Center**

Withdrawn students are not eligible to use the Recreation Center; students on an official leave of absence may purchase a recreation center pass. For refunds or exceptions, contact the CU Recreation Center (303-492-6880).

#### **Health & Wellness Information**

For information about insurance or billing, contact <u>Medical Services</u> (303-492-5101).

The following offices offer counseling services and information to all CU Boulder students:

- Counseling & Psychiatric Services offers confidential counseling up to 30 days after withdrawing. (Center for Community N352, 303-492-2277)
- The <u>Center for Inclusion & Social Change</u> offers support services. (Center for Community N320, 303-492-0272, <u>cisc@colorado.edu</u>)
- The Office of Victim Assistance offers free and confidential advocacy and trauma counseling. (Center for Community N352, 303-492-8855, assist@colorado.edu)

#### **Returning to CU Boulder**

## **Degree-Seeking Undergraduates**

If you received grades for at least one CU Boulder semester, you may take off up to two consecutive semesters plus one summer without having to reapply (see the return chart). You'll keep your registration priority and retain access to your CU accounts. You may apply for optional leave of absence benefits.

## Graduate, Law & MBA Students

If you don't enroll in classes or receive grades (W grades count) in a fall or spring semester, you must apply for a <a href="Leave of absence">Leave of absence</a> to remain in your program. You'll keep your registration priority and may access certain benefits while away. Approval signatures are required.